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<b>TRANSMITTAL MEMORANDUM</b>
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**TO:** The Honorable Mayor and City Council

**FROM:** Lacey G. Simpson, Acting City Manager

**DATE:** August 11, 2022

**RE:** **Conclusion of Contract No. 22-03, Totem Heritage Center Ramp Replacement – Dawson Construction, Inc.**

Attached for City Council review is an informational memorandum from Public Works-Engineering Project Manager Amanda Robinson regarding the conclusion of Contract No. 22-03, Totem Heritage Center Ramp Replacement awarded to Dawson Construction, Inc. The project was completed on time and on budget with favorable results. Should City Councilmembers have any questions or concerns, staff will attempt to respond accordingly.

**PUBLIC WORKS / ENGINEERING DEPARTMENT**  
**Mark Hilson, P.E., Public Works Director**  
Kara Jurczak, P.E., Assistant Public Works Director

**CITY OF KETCHIKAN**  
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## **MEMORANDUM**

**TO:** Lacey Simpson, Acting City Manager  
**CC:** Mark Hilson, P.E., Public Works Director  
**FROM:** Amanda Robinson AIA, Project Manager  
**DATE:** August 8, 2022  
**SUBJECT:** **Contract No. 22-03, Totem Heritage Center Ramp Replacement**

In adopting the 2022 General Government Budget, the City Council appropriated local funds in the amount of \$200,000 to construct an ADA compliant exit ramp at the Totem Heritage Center to replace the previously demolished exit ramp. Contract 22-03 replaced the previously demolished wood ramp. At its meeting of February 17, 2022, the City Council awarded the contract to Dawson Construction, Inc. in the amount of \$139,907 and established a contract contingency in the amount of \$14,000 for an anticipated project cost of \$153,907.

The project is complete and has been closed out with no increase in contract time or amount. The success of this project can be attributed to the detailed drawings and construction estimates provided by Welsh Whiteley Architects and the professionalism of Dawson Construction. Staff at Public Works and the Totem Heritage Museum are pleased with the outcome of this project.

NEW BUSINESS

Presentation on the Ketchikan Gateway Borough Tourism Strategy

The presentation by Richard Harney was moved to the meeting of March 17, 2022.

Appeal of Award of Contract No. 22-03 to Dawson Construction - Western Dock and Bridge

Moved by Bradberry, seconded by Mahtani, the City Council reject the appeal of Western Dock and Bridge of the award of Contract No. 22-03, Totem Heritage Center Ramp Replacement, to Dawson Construction, LLC for the reasons detailed in the Project Manager's report dated February 21, 2022.

Motion passed with Zenge, Flora, Kistler, Gass, Gage, Bradberry and Mahtani voting yea.

Award of Contract No. 22-03 – Totem Heritage Center Ramp Replacement

Moved by Bradberry, seconded by Mahtani, the City Council accept the bid of Dawson Construction, LLC of Bellingham, Washington in the amount of \$139,907 for Contract No. 22-03, Totem Heritage Center Ramp Replacement; establish a contingency of \$14,000, bringing the total project cost to \$153,907; authorize funding in the amount of \$153,907 from the Museum Department's 2022 Totem Heritage Center Ramp Replacement Capital Account; and direct the Acting City Manager to execute the contract documents on behalf of the City Council.

Motion passed with Gage, Bradberry, Kistler, Flora, Zenge, Gass and Mahtani voting yea.

Resolution No. 22-2840 – Amending the 2022 General Government Operating and Capital Budget to Provide Supplemental Appropriations for the Mayor and Council Department in the Amount of \$47,030; Authorizing Budget Transfers from the Appropriated Reserves of the General Fund, Hospital Sales Tax Fund, Public Works Sales Tax Fund and KPU Enterprise Fund in the Amounts of \$8,820, \$5,875, \$8,820 and \$23,515, Respectively

Moved by Kistler, seconded by Gage, the City Council approve Resolution No. 22-2840 amending the 2022 General Government Operating and Capital Budget to provide supplemental appropriations for the Mayor and Council Department in the amount of \$47,030; authorizing budget transfers from the Appropriated Reserves of the General Fund, Hospital Sales Tax Fund, Public Works Sales Tax Fund and KPU Enterprise Fund in the amounts of \$8,820, \$5,785, \$8,820 and \$23,515 respectively, to the Mayor and City Council's 2022 Community Grant Program's Grant Awards Account No. 610.02; and establishing an effective date.

Motion passed with Flora, Mahtani, Kistler, Gage, Zenge and Bradberry voting yea; Gass voting nay.